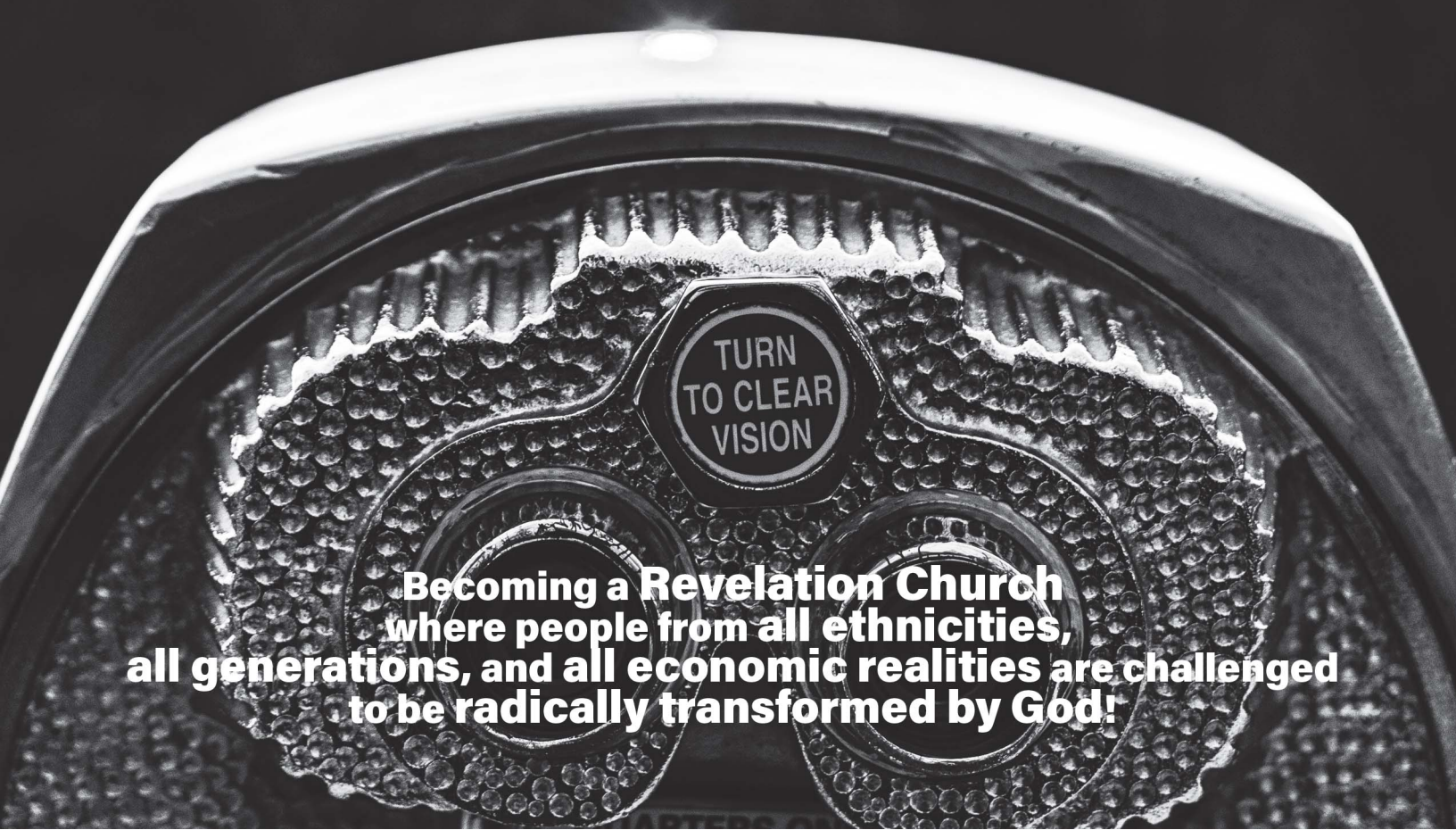
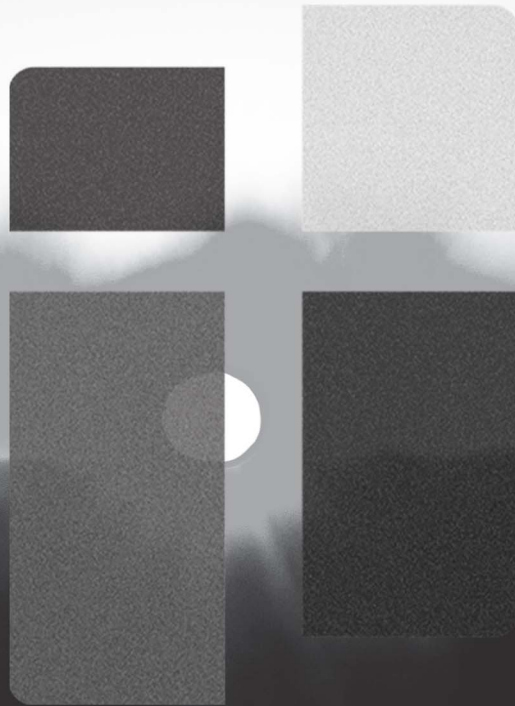


FIRST MONCTON

ADVANCE

FALL | 2021



**Becoming a Revelation Church
where people from all ethnicities,
all generations, and all economic realities are challenged
to be radically transformed by God!**

**Draft Agenda
Fall Advance Meeting
November 7, 2021**

1. Call to order
2. Establishment of quorum
3. Appointment of parliamentarian and conduct of meeting
4. Adoption of the agenda
5. Adoption of Minutes
 - a. Spring Advance Meeting (March 18, 2021)
 - b. Special Business Meeting (July 11, 2021)
6. New Member Vote
7. Financial Update
8. Ministry Plan Update for 2021
9. Ministry Plan for 2022
10. Budget for 2022
11. Nominating Committee Report
12. By-laws update – Motion
13. Appointment of Accountant for 2021 financial statement review
14. Adjournment
15. Closing prayer

MINUTES

Spring Advance Meeting (via Zoom)
March 28, 2021 3:00PM

1. Call to Order: Heather Steeves 3:00 PM
2. Establishment of Quorum: David Williston confirmed we have a quorum, 51 in attendance
Chair - Heather Steeves explained:
 - the Zoom meeting circumstances
 - what we do in the event of loss of connections, meeting discontinue
 - how we will proceed in the meeting
 - how we are electronically voting
 - practice vote with voting feature
3. Devotional and Prayer: Rev Richard Jackson
4. Appointment of Parliamentarian and Conduct of Meeting: Greg Turner MLA
5. Adoption of Agenda: Lynn Ritchie moved the acceptance of the Agenda as found in the Spring Advance Document. Seconded by: Chris Burke - Motion carried.
6. Adoption of Fall Advance Meeting Minutes - November 8, 2020: Chris Burke moved the acceptance of the minutes of the Fall Advance meeting as circulated (*with the corrections as noted 11:45 AM as opposed to 11:45 PM*). Seconded by: Mike Robart - Motion carried.
7. Acceptance of Annual Reports: Nancy Robb moved the acceptance of the annual reports included as pages 5 to 28 of the Spring Advance 2021 document. Seconded by: Lynn Ritchie - Motion carried.
8. Board of Deacons Motion – Deacon Emeritus On behalf of the deacons of First Baptist Moncton, Sheila Horsman moved that Margaret Ryan be named Deacon Emeritus. Seconded by: Bill Fitch Motion carried.
9. Acceptance of Financial Statements: Presented by Heather Burke
 - 1) Heather Burke moved to accept the 2020 financial statements reviewed by TC Jones Chartered Professional Accountants as presented. Seconded by: Mike Robart - Motion carried.
 - 2) Mike Robart moved that based on the recommendation of the Church Council and the Finance Committee, the Church allocate the 2020 surplus as follows:
 - \$4,000 as an additional payment to the Baptist Foundation in relation to three payments automatically suspended by the Foundation during the Covid pandemic.
 - \$10,000 as additional funds added to the 2021 Missions Committee budget to be utilized for missions as per the committee's determination
 - \$20,000 allocated to the required repairs to the roof as discussed at the 2020 fall business meeting

- \$50,000 the balance of the surplus to be retained to support the mission and ministry of the Church in anticipation of any unforeseeable shortfall through 2021

Seconded by: Heather Burke Motion carried.

10. Motion by Doug Horsman to granting of Authority to Council to Appoint Delegates to Oasis and/or other CBAC Business Meetings. Seconded by: Lynn Ritchie - Motion Carried
11. Membership Report: given by Sonia Miller, Page 27 of the Spring Advance document, Richard will be giving information in his update (see below)
12. Update on 2021 Ministry Plan:
 - Goals working with search committee to evaluate & reflect to see what is the best use of our resources. Taking a slower pace as is allowed during this pandemic time.
 - Help us grow as a congregation, thus the Bigger Table topic & creation of the Book Club
 - Focused during the pandemic on the children's ministry. Hired Katie Inglis as part time for this ministry. We also have an intern Sean Inglis, working with our youth. Sonia Miller has also volunteered her time to keep in touch with the youth and John Ferguson is providing support to her.
 - We were looking at hiring a part-time interim pastoral care person, Sonia Miller will be taking on this position along with her current position.
 - Katie Inglis & Sean Inglis provided a report on the activities of the children's/youth ministry.
 - Sonia Miller provided report on congregational care, ensuring that our congregation knows we see them and hear them. There is a team who is sending cards, emails & phone calls to help build that sense of community. Sonia is also involved in young adults. Many are away and cannot get home due to the pandemic. Cards, text, emails or phone calls are being made to keep the connections.
 - Sonia Miller spoke of remembering those who we have lost during the past time. We have not had the opportunity to grieve. Names of those we lost were read aloud and prayer was given by Richard Jackson.
 - John Ferguson reported regarding ministry and technology, on-line VBS, services. We are looking a continuing an on-line ministry after the pandemic. Hoping to reach people who may never step foot in the church building but have an on-line campus. We have to step up our children and youth ministries. We will be looking at this technology for all types of ministries.
 - Gratitude was expressed for Scott Robinson and his ministry team for all their hard work.
 - Heather Steeves, on behalf of council, thanked the ministry team for all the work that has been done this year.
13. Report from Constitution and By-law Committee by Lynn Ritchie:
 - Lynn Ritchie moved that Articles VI.B., VII.J., and X of the Constitution of First Moncton United Baptist Church be amended as distributed to correct a cross reference and misspelling, and to update an organizational name. Seconded by: Beverly Robart - Motion Carried
 - Lynn Ritchie moved that By-Laws IV.A., V., VII.A., VIII.K., and XVII of the By-Laws of First Moncton United Baptist Church be amended as distributed to correct cross references and to change the word 'Board' to 'Council.' Seconded by: Sheila Horsman - Motion Carried
 - Question: Ralph Taylor Was bi VI.K was missed? Answer: That is in the 3rd motion & will be discussed then.

- Lynn Ritchie moved that By-Law VI.K. of the By-Laws of First Moncton United Baptist Church be amended as distributed to change the number of parent board members on the First Baptist Child Care Center Inc. and to correct as necessary the name of the Center so as to be the legal name of the Center in every instance where it appears. Seconded by: Bill Fitch Motion Carried
 - Questions: Ralph Taylor: Does this satisfy gov regulations, is this voted on by the child Care Board at annual or special meeting?
 - Answer: Lynn Ritchie: It has been changed to be in accordance with the Child Care Center in discussion with Vanessa (Golding ED) and Board Members and is within their by-laws and constitution.
 - Comment: Bill Fitch - The name change is to conform to the registered name with Corporate Registry

- Lynn Ritchie moved that By-Law IX. of the By-Laws of First Moncton United Baptist Church be amended as distributed to add in full a new clause entitled C. Interim Leadership Staff. Seconded by: Mike Robart - Motion Carried

Heather Steeves thanked Lynn Ritchie and commended the by-law committee for the difficult work done.

14. Adjournment: Sheila Horsman called for adjournment; Chris Burke closed with prayer.

Nancy Robb

Council Secretary

Minutes
Special Church Business Meeting
Sunday, July 11, 2021
First Moncton Church Sanctuary

1. Call to order Heather Steeves
2. Opening prayer: Pastor Richardson Jackson
3. Establishment of quorum: David Williston and Team indicated a quorum had been achieved
4. Welcome: Heather Steeves
5. Appointment of parliamentarian: MLA Greg Turner
6. Adoption of the Agenda: Chris moved to adopt; seconded by Bill Fitch; motion passed
7. Comments from the chair regarding the unintentional omission of the Search Committee report in the Spring Advance Report, apology given by Heather Steeves on behalf of the council/Search Committee.
8. Prayer moment: Heather McKinnon
9. Search Committee presentation and motion:
 - Chris Burke described the process of the Search Committee in determining what was needed in the new position and that the committee was unanimously recommending John Ferguson for the position of Associate Pastor of Engagement.
 - John Ferguson spoke to the congregation regarding his walk to get where he is today and vision for the future.
 - Chris Burke moved that the Reverend John Ferguson, as nominated by the First Baptist Search Committee, be appointed to serve in the position of Associate Pastor of Engagement, effective immediately.
 - Seconded by JM de Joya.
 - Discussion took place with members seeking clarification on the process and the candidate's qualifications. A call for a vote by secret ballot was made. The count took place while the next motion was addressed.
10. Facilities and Finance Committees presentation and motion (Glenn Murray, Linda Smith):

- Glenn Murray spoke regarding the issues, why the ice melt and water handling system are needed and what needs to be done to complete the roof project.
- Linda Smith spoke regarding the financing for the project.
- Glenn Murray moved that the church engage with Downey Metal Works, Galgor Electric Inc. and BSE Enterprises to install the Ice Melt & Water Handling System as presented. The project will not exceed \$56,000 without further approval from the congregation. The church will utilize the following funds and trust funds. Should additional funds be contributed by members of the congregation towards the roof repairs, we will reduce the amount used starting from the bottom of the following list moving upwards.
 - i. \$20K from last year's surplus which was designated by the congregation to pay for a portion of these repairs
 - ii. The balance of the Roof Repair Fund trust of approximately \$6,300
 - iii. The balance of the Renovation trust of approximately \$17,400
- The balance of the funds to come from the General Reserve trust account of approximately \$12,300. The General Reserve trust balance was approximately \$20,100. The approximate balances of the trust accounts are as of June 30, 2021.
- Seconded by David Burke,
- Discussion regarding possible copper theft. Glenn Murray advised there will be an alarm in the system.
- Voted: Motion carried

11. Report of Search motion vote:

- Having achieved a positive majority: Motion carried.
- Moved by Heather Burke that the ballots be destroyed; seconded by Russell Parker, motion carried

12. Adjournment: Russell Parked moved for adjournment.

John was brought back in to be congratulated in his new role and he provided the closing prayer.

NOMINATING COMMITTEE REPORT

The Council

The Council will consist of nine (9) elected persons both male and female, nineteen (19) years or older drawn from the membership of the Church. One of the elected members must be nominated from the Deacons.

2022:

Members	Year of Service	Term	Name
*1	1 st year	Jan. 1, 2022 – Dec. 31, 2025	*Bruce Peacock
*2	1 st year	Jan. 1, 2022 – Dec. 31, 2025	*David Campbell
3	2 nd year	Jan. 1, 2021 – Dec. 31, 2024	Chris Burke
4	2 nd year	Jan. 1, 2021 – Dec. 31, 2024	Nancy Robb
5	3 rd year	Jan. 1, 2020 – Dec. 31, 2023	JM DeJoya
6	3 rd year	Jan. 1, 2020 – Dec. 31, 2023	Heather Steeves
7	4 th year	Jan 1, 2019 – Dec 31, 2022	Margaret Dryden
8	4 th year	Jan 1, 2019 – Dec 31, 2022	Brian MacArthur
9	Deacon	Jan. 1, 2022 – Dec. 31, 2022	To be in place by Jan 1, 2022 and ratified at the Annual Meeting **

** Deacon to be nominated by the Deacons will serve one year terms. Each term is renewable by Church vote as long as he or she serves as a Deacon.

DEACONS

The Deacons will consist of twelve (12) persons, both male and female, nineteen (19) years of age or older, drawn from the membership of the Church.

Deacons Emeriti: Rupert Tingley, Jessie Fitch, Ralph Taylor, Ellard Griffin, Marg Ryan

2022:

Members	Year of Service	Term	Name
*1	1 st year	Jan 1, 2022– Dec 31, 2025	*Joy Martel
*2	1 st year	Jan 1, 2022 – Dec 31, 2025	*Grant Steeves
*3	1 st year	Jan 1, 2022 – Dec 31, 2025	*Lynn Ritchie
4	2 nd year	Jan 1, 2021 – Dec 31, 2024	Barbara Tremble
5	2 nd year	Jan 1, 2021 – Dec 31, 2024	Art Lam
6	2 nd year	Jan 1, 2021 – Dec 31, 2024	Sheila Horsman
7	3 rd year	Jan 1, 2020 – Dec 31, 2023	Sharon Geldart
8	3 rd year	Jan 1, 2020 – Dec 31, 2023	Lisa Parker
9	3 rd year	Jan 1, 2020 – Dec 31, 2023	Divina Garcia
10	4 th year	Jan 1, 2019 – Dec 31, 2022	William Fitch
11	4 th year	Jan 1, 2019 – Dec 31, 2022	John Matson
12	4 th year	Jan 1, 2019 – Dec 31, 2022	Carol Murray

* To be voted in

NOMINATING COMMITTEE

The Nominating Committee will consist of eight (8) elected members of the Church, as well as one (1) member of the board, who will serve as chair, and one (1) deacon.

2022 Committee:

Members	Year of Service	Term	Name
*1	1 st year	Jan 1, 2022 – Dec 31, 2025	*Gordon Locke
*2	1 st year	Jan 1, 2022 – Dec 31, 2025	*Elizabeth Chute
3	2 nd year	Jan 1, 2021 – Dec 31, 2025	Bruce Peacock
4	2 nd year	Jan 1, 2021 – Dec 31, 2025	Laura Parker
5	3 rd year	Jan 1, 2020 – Dec 31, 2023	Chris Burke
6	3 rd year	Jan 1, 2020 – Dec 31, 2023	Carol Murray
7	4 th year	Jan 1, 2019 – Dec 31, 2022	Alice Hutchinson
8	4 th year	Jan 1, 2019 – Dec 31, 2022	Marvin Smith
9	Council member**	Beginning Jan 1, 2022	To be in place by Jan 1, 2022 and ratified at the Annual Meeting
10	Deacon***	Beginning Jan 1, 2022	To be in place by Jan 1, 2022 and ratified at the Annual Meeting

* To be voted in

** Board member to be nominated by the Board will serve one year terms. Each term is renewable by Church vote as long as he or she serves as a Board member.

*** Deacon to be nominated by the Deacons will serve one year terms. Each term is renewable by Church vote as long as he or she serves as a Deacon.

MIRACLES AT FIRST CHILD CARE CENTRE BOARD

Members must be nineteen (19) years of age or older. The board of the First Moncton United Baptist Child Care Centre Inc. will have eleven (11) directors, appointed as follows:

- Six (6) Church members.
- One (1) each from the Church board and the deacons.
- Three (3) members appointed by the Board of the First Baptist Childcare Center Inc., two (2) of which must be parents of the children, and one (1) other interested person from within or without the Church.

2022 Board:

Church Members	Term and Year of Service	Two Terms	Names	
*1	First Term	1st year	Jan 1, 2022 – Dec 31, 2027	*Dawna Steeves
2		2nd year	Jan 1, 2021 – Dec 31, 2026	
3		3rd year	Jan 1, 2020 – Dec 31, 2025	
4	Second Term	1st year	Jan 1, 2019 – Dec 31, 2024	Christi Bisanti
5		2nd year	Jan 1, 2018 – Dec 31, 2023	Nancy Fitch
6		3rd year	Jan 1, 2017 – Dec 31, 2022 Jan 1, 2019– Dec 31, 2022	Alison Toczko Dawn Stultz
7	Council member**	Beginning Jan 1, 2022	To be in place by Jan 1, 2022 and ratified at the Annual Meeting	
8	Deacon***	Beginning Jan 1, 2022	To be in place by Jan 1, 2022 and ratified at the Annual Meeting	

* To be voted in

** Board member to be nominated by the Board will serve one year terms. Each term is renewable by Church vote as long as he or she serves as a Board member.

*** Deacon to be nominated by the Deacons will serve one year terms. Each term is renewable by Church vote as long as he or she serves as a Deacon.

MIRACLES AT FIRST CHILD CARE CENTRE BOARD (Continued)

(Provided for information purposes only not to be voted on by the church body)

2022 Board:

Board Appointees	Term and Year of Service		Two Terms	Names
--	First Term	1st year	Jan 1, 2022 – Dec 31, 2027	
--		2nd year	Jan 1, 2021 – Dec 31, 2026	
1		3rd year	Jan 1, 2020 – Dec 31, 2025	Jamee Densmore (parent)*
2	Second Term	1st year	Jan 1, 2019 – Dec 31, 2024	
--		2nd year	Jan 1, 2018 – Dec 31, 2023	
3		3rd year	Jan 1, 2017 – Dec 31, 2022	**Dianne Churchill (interested person)

* Parent

** Interested person

Other Board Members by virtue of position (without vote)

-Vanessa Golding (Executive Director)

**First Moncton United Baptist Church
Operating Fund**

	2020 Budget	Sept 2020 Actual	2021 Budget	Sept 2021 Actual	2022 Budget
Revenue	<u>\$ 674,639</u>	<u>\$ 427,004</u>	<u>\$ 675,000</u>	<u>\$ 374,747</u>	<u>\$ 673,730</u>
Expenses					
Pastoral Ministries	254,390	140,577	216,610	127,036	245,810
Worship & Service	14,600	4,093	20,600	9,771	24,100
Discipleship and Fellowship	24,500	2,200	18,500	3,488	12,500
Youth and Young Adults	19,050	2,276	24,050	2,600	26,400
Evangelism and Mission	73,150	49,875	85,450	50,100	78,300
Financial and Administration	127,790	75,174	117,800	72,541	123,800
Promissory Note pmts	13,320	6,366	28,490	9,549	13,320
Church Property	<u>147,840</u>	<u>109,926</u>	<u>163,500</u>	<u>106,560</u>	<u>149,500</u>
Total Expenses	<u>674,639</u>	<u>390,487</u>	<u>675,000</u>	<u>381,645</u>	<u>673,730</u>
Net	<u>-\$ 0</u>	<u>\$ 36,517</u>	<u>\$ -</u>	<u>-\$ 6,898</u>	<u>\$ -</u>

First Moncton United Baptist Church Operating Fund

	2020 Budget	2021 Budget	2022 Budget
Revenue			
Envelopes	601,639	613,000	621,730
Loose offering	13,000	10,000	5,000
Easter	7,000	7,000	2,000
Thanksgiving	7,000	6,000	5,000
Christmas	18,000	13,000	13,000
Anniversary	2,000	2,500	3,000
Memorial donations	8,500	7,000	7,000
Investment income	2,000	1,500	2,000
Use of facilities	1,500	1,000	1,000
Recovery Miracles at First Daycare	13,000	13,000	13,000
Other	1,000	1,000	1,000
Total revenue	674,639	675,000	673,730
Expenditures			
Pastoral Ministries			
Salaries	234,600	201,000	230,000
Annuities	10,919	8,300	8,500
Allowances	6,200	5,000	5,000
Telephone	1,320	960	960
Ministry and Service	1,350	1,350	1,350
	254,390	216,610	245,810
Worship			
Music	10,450	10,450	10,450
Online ministries	-	6,000	6,500
Anniversary	200	200	200
Communion supplies	350	350	350
CD ministry	100	100	100
Music	1,000	1,000	1,000
Technical support/equipment	2,500	2,500	5,500
	14,600	20,600	24,100
Discipleship and Fellowship			
Transportation	12,000	6,000	2,000
Christian education	10,000	10,000	8,000
Special events	2,000	2,000	2,000
Welcoming	500	500	500
	24,500	18,500	12,500

First Moncton United Baptist Church Operating Fund

	2020 Budget	2021 Budget	2022 Budget
Children, Youth and Young Adults			
Mission opportunities	4,000	2,000	4,000
Summer students	5,000	5,000	-
FirstKids and families ministries	-	-	8,500
FirstYouth ministries	3,850	3,850	9,500
Young adults	1,000	1,000	1,200
Investment in children and youth ministries	-	7,000	-
Sports and recreation	300	300	300
Summer program	2,500	2,500	2,500
Crandall youth interns	2,000	2,000	-
Christian camp sponsorship	400	400	400
	<u>19,050</u>	<u>24,050</u>	<u>26,400</u>
Evangelism and Mission			
Missions	66,500	66,800	66,800
Investment in local community outreach and engagement	-	6,000	4,000
Media	6,150	6,150	6,500
Investment in international ministries	-	6,000	-
International ministries	500	500	1,000
	<u>73,150</u>	<u>85,450</u>	<u>78,300</u>
Financial and Administration			
Computer Equipment	3,000	3,000	3,000
Insurance	17,500	17,500	19,500
Office Supplies	10,000	10,000	10,000
Postage	500	500	500
Telephone	4,500	4,500	4,500
Offering Envelopes	800	800	800
Secretarial Support	39,426	39,000	40,000
Leadership Development	2,500	2,500	2,500
Employee Benefits	44,564	35,000	38,000
Bank Charges	4,000	4,000	4,000
Miscellaneous	1,000	1,000	1,000
	<u>127,790</u>	<u>117,800</u>	<u>123,800</u>
Church Property			
Capital and General Repairs	12,000	30,000	18,000
Maintenance and Cleaning	18,000	18,000	18,000
Electricity	10,500	10,500	11,000
Water and Sewer	4,000	4,000	4,500
Snow Clearing	5,000	5,000	5,000
Heating	54,000	54,000	50,000
Heating System Repairs	1,000	1,000	1,000
Custodians	42,840	40,500	41,500
Miscellaneous	500	500	500
	<u>147,840</u>	<u>163,500</u>	<u>149,500</u>
Promissory Note Payments	13,320	13,320	13,320
Additional debt repayment	-	15,170	-
	<u>674,639</u>	<u>675,000</u>	<u>673,730</u>
Net Surplus (Deficit)	<u>-\$ 0</u>	<u>\$ -</u>	<u>\$ -</u>

**First Moncton United Baptist Church
Denominational and Mission Funds**

	2019 Budget	2020 Budget	2021 Budget	2022 Budget
Expenditures				
Canadian Baptists of Atlantic Canada	\$ 46,500	\$ 46,500	\$ 46,500	\$ 46,500
Westmorland Kent Association				
Association support	500	500	500	500
Camp Wildwood	1,500	1,500	1,500	1,500
	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
Canadian Baptist Ministries				
The Sharing Way	1,500	1,500	1,500	1,500
Special Partners in Mission	4,000	4,000	4,000	4,000
	<u>5,500</u>	<u>5,500</u>	<u>5,500</u>	<u>5,500</u>
Educational Institutions				
ADC Operating Fund	3,000	3,000	3,000	3,000
Crandall University Operating Fund	3,000	3,000	3,000	3,000
	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
Para-Church Organizations				
Pregnancy and Wellness Center	750	750	750	750
Emmanuel International Canada	2,000	2,000	2,000	2,000
Inter Varsity Christian Fellowship	750	750	750	750
	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
Scholarships				
W. Davis Memorial Scholarship	300	300	600	600
Dr. Hinson West Memorial Scholarship	100	100	100	100
Glendinning Memorial Scholarship	100	100	100	100
D.D. Mitton Memorial Scholarship	600	600	600	600
Flora Clarke Memorial Scholarship	150	150	150	150
	<u>1,250</u>	<u>1,250</u>	<u>1,550</u>	<u>1,550</u>
Other	1,750	1,750	1,750	1,750
	\$ 66,500	\$ 66,500	\$ 66,800	\$ 66,800